

Operations & Maintenance Manual

Aluminium Rooflights



Thank you for choosing a product from the Rooflight Co. We are sure it will provide a high quality finishing touch to your project.

To ensure the maximum enjoyment from your purchase please read this Operations and Maintenance guide carefully.



PLEASE NOTE THIS GUIDE CONTAINS IMPORTANT INFORMATION ABOUT YOUR GUARANTEE AND SHOULD BE RETAINED FOR FUTURE REFERENCE.

PRODUCT REGISTRATION

To benefit from the Extended Guarantee* for this rooflight, please visit **www.therooflightco.com** and enter the serial number found on the sticker, on the back of this manual. To benefit from the terms of the extended guarantee, please note each individual rooflight or roof window must be registered.

Our roof windows and rooflights are guaranteed for 12 months from date of purchase in accordance with our Terms and Conditions. Upon registration with us, this guarantee can be extended as set out below, provided that the appropriate products have been installed correctly to suit their location and that the products are regularly maintained (with these actions recorded in accordance with our maintenance instructions).

Aluminium frame	10 years**
Glazing unit and sealant	5 years
Ancillary items (such as gas struts, motors, blinds and controls)	1 year

*Subject to Terms and Conditions

**Subject to installed location and maintenance

Please see our Terms and Conditions for further details visit:
www.therooflightco.com

ROOF WINDOW / ROOFLIGHT FRAMES

ROOF WINDOW / ROOFLIGHT FRAMES

The metal framed roof windows / rooflights are manufactured from extruded aluminium, pre-treated and powder coated to ensure a long low-maintenance service life.

A. Coatings & Protection

The roof window and rooflight coating system has been tested in accordance with EN ISO 12944-6:1998, Table 1 Category C5-M High and BS EN 60068-2-11:1999 Test Ka (continuous salt spray test - 1440 hours).

B. Location of product

It is the installers responsibility to ensure compatability between the framework and any roofing material / substrate.



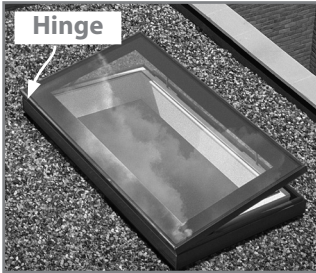
THE SPECIFICATION AND INSTALLATION OF AN INAPPROPRIATE MATERIAL MAY RENDER THE GUARANTEE NULL AND VOID.

C. Installation & Maintenance

It is important to inspect the roof window / rooflight before and after installation to ensure that no damaged has been caused during installation. The roof windows / rooflights must be installed with the coating intact and be regularly maintained. Any damage to the coating will adversely affect its performance. If the frame is damaged please contact the Rooflight Company for advice.

It is important that scheduled cleaning and maintenance is undertaken. Please note that the guarantee will become void if you do not follow the procedures outlined in this document.

MAINTENANCE



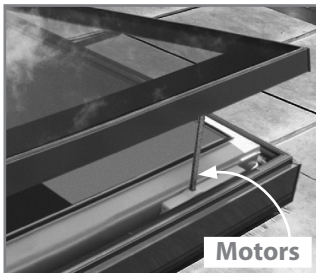
Hinge

Oil once a year using WD40 or similar. Use oil sparingly. This needs to be undertaken, as light engineering oils do evaporate over time.



Gas springs

The piston rods should be wiped with a clean dry grease-free cloth or piece of clean kitchen towel. Gas springs should be operated monthly and should be replaced when the pressure drops.



Motors

The motors are self-lubricating and should be operated a minimum of fortnightly.



Frame paint finish

Inspect the metalwork for signs of cracking or chipping in the outer paint coating. Please contact the Rooflight Company if there is any damage.

MAINTENANCE SCHEDULE

To receive the full benefit of your guarantee, please keep a record of your regular maintenance.

[illegible]

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To receive the full benefit of your guarantee, please keep a record of your regular maintenance.

[illegible]

CLEANING SCHEDULE

To receive the full benefit of your guarantee, please keep a record of your six monthly cleaning.

[illegible]

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[illegible]

CLEANING & OPERATION

CLEANING

Cleaning should be carried out regularly and at the very least, every six months. This consists for the most part of cleaning the accessible parts of the product. As the external surfaces of the roof window are subject to the bulk of weathering, cleaning should be carried out from the outside. If this is not possible the roof window casement should be wound open to its furthest extent and then cleaned from the inside.



PLEASE KEEP A RECORD OF ALL CLEANING ON PAGE 5 OF THIS GUIDE.

The Roof Window / Rooflight Frame

Wash the accessible metal parts of the roof window with warm soapy water, a soft cloth and rinse any cleaned sections with clean warm water. Do not use any abrasive cleaners or hard brushes.

Glass

Clean the glass (the use of de-ionised water is helpful to reduce streaks).

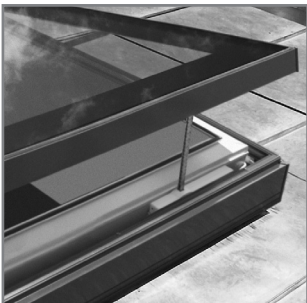
Weather Seals

All weather seals must be wiped down with a normal household detergent mix of soap and water at 6-monthly intervals to remove any build up of tree sap, dust and dirt on the seals and the sealing face of the window frame.

HOW TO OPEN THE ROOF WINDOW / ROOFLIGHT

It is important to open your roof windows / rooflights on a regular basis to ensure the room is well ventilated but also to ensure that the opening mechanism of the roof window operates effectively. The following opening options are available:

Motorised roof windows / rooflights



Motor(s) are fitted at the cill. The motor(s) will be operated via a switch (as standard) or remote control (optional).



Danger of crushing hands and fingers.

Motorised roof windows / rooflights are not intended to be used in hand accessible locations. Keep people away from the operating area of the drive. Please refer to the supplementary supplied motor manufacturers operations and maintenance guide. This product is not intended to be used by children.

TECHNICAL FAQ

How do you clean the rooflights and roof windows?

We recommend contract cleaning every six months to maintain your guarantee

Where can I find your terms and conditions?

Terms and Conditions can be found at www.therooflightco.com/customer-service/

What are the operation temperatures for the gas springs?

The gas springs are designed to work in -10 to +50 degrees celsius. The roof window / rooflight is not designed to open with snow load. Please ensure the unit is closed during high winds.

Do I need to register each roof window / rooflight on my order for the extended

guarantee? Yes, each roof window / rooflight has a unique number which can be found on the back of this manual or on the sticker within the frame. Each individual roof window / rooflight must be registered.

My roof window / rooflight is installed but I still have a query?

If you are a homeowner and you have any questions, in the first instance we recommend that support is sought from the original installer. Thereafter, we have a dedicated after sales department to provide support.

Please ask your installer to email us at customerservices@therooflightco.com including the sales order number, full address and contact details.

Serial number:_____

Model Number: _____

Date of manufacture: __/__/____

Visit www.therooflightco.com to register the roof window
and extend your guarantee.

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Designed in the UK

Hand built in the UK

This guide is designed for use by the end user and contains
important information about product registration, guarantee,
maintenance and cleaning.

Please do not remove from the roof window.

In the interest of continuous product development, it may be necessary to amend specification without alteration to
technical literature. All drawings and designs are the Copyright and Design right of The Metal Window Company Ltd.